



Hartlepool Water reference number (Hartlepool Water use only)

Reference number grid

SL6 - transfer of meter from developer to new occupier

DEVELOPER TO COMPLETE IN CONJUNCTION WITH THE NEW OCCUPIER

Please complete the details below when the house sale has been achieved and return the form to us as soon as possible. You can also fax us on: 01429 858000

section 1 - property details

Please give both the plot number and correct postal address where possible

developer name quotation ref:

name of site contact:

telephone number of site contact:

plot number and development name:

correct postal address:

post code:

section 2 - supply transfer details

date of transfer of supply to new occupier

meter reading at this date: Ignore figures in red enter black figures only

tick box to confirm meter reading agreed with customer

section 3 - new occupier's details

name in full: title:

telephone number:

number of people who will normally be resident at the property (if known):

address for account (if other than property):

post code:

name and address of the owner of the premises (if not as above):

post code:

NEW OCCUPIER'S PREVIOUS ADDRESS (TO BE COMPLETED ONLY IF THE NEW OCCUPIER WAS RESPONSIBLE FOR WATER CHARGES AT THE PREVIOUS ADDRESS)

address:

who lives there now? title initial surname

Where did they move from? Address

Hartlepool Water may occasionally include with the mail we send literature which does not relate directly to our business. If the new occupier would prefer not to receive this literature, please tick the box.

DECLARATION

I confirm that the information overleaf is correct and can be used for the purpose of determining liability for the payment of water services charges.

I apply for the transfer of a water supply to the new occupier.

Signed:

Date: