



Hartlepool Water reference number (Hartlepool Water use only)

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## Application to self lay water mains and/or services

This form is to be used when applying to self lay water mains and/or services under Section 41 and 45 of the Water Industry Act 1991. Please complete all sections and provide the information requested so that your application can be processed as quickly and as accurately as possible. Insufficient information may result in delays to the provision of the supplies.

If you require a temporary building supply - please complete an application for a temporary building supply.

### Section 1 - Developer

If section 1 is not completed by the developer a letter of authorisation must be attached to the application form as proof that the developer is asking the self lay organisation to act on their behalf.

developer name:	
name/for attention of:	
property name/number:	telephone no:
street:	mobile no:
village/town:	fax no:
postcode:	email:

Please indicate preferred method of contact:  email  post

I can confirm that the self lay organization named on this application has approval to act exclusively on my behalf in dealing with Hartlepool Water regarding this site.

Name:	signature:
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### Section 2 - Land Owner

To be completed if different from developer

land owner name:	
name/for attention of:	
property name/number:	telephone no:
street:	mobile no:
village/town:	fax no:
postcode:	email:

## Section 3 - Site and Construction Design and Management

### Regulations (CDM) 2007 details

#### 3a. Address of the site

site name:	phase:
street:	site contact:
Village/town:	telephone no:
Postcode:	Mobile no:
Site grid reference (mid point):	

#### 3b. Previous use of site:

#### 3c. Has an analysis of the soil been carried out for this site?

yes

no

if **yes** please enclose a copy, if **not** Hartlepool Water may request this to be carried out at your expense.

#### 3d. CDM coordinator

name: \_\_\_\_\_

company: \_\_\_\_\_

contact no: \_\_\_\_\_

#### 3e. Principle contractor (if different from applicant)

name: \_\_\_\_\_

company: \_\_\_\_\_

contact no: \_\_\_\_\_

#### 3f. Information to be supplied in accordance with the Construction Design and Management Regulations (CDM) 2007

i)	drawing showing the following	yes	<input type="checkbox"/>
	• location plan (1:2500 scale)	yes	<input type="checkbox"/>
	• detailed site layout (1:500 scale)	yes	<input type="checkbox"/>
	• designated service strip	yes	<input type="checkbox"/>
	• existing utility information (gas, electricity etc)	yes	<input type="checkbox"/>
	• the extent of land in the developers ownership	yes	<input type="checkbox"/>
	• area for adoption by the highway authority	Yes	<input type="checkbox"/>
	• wayleave, private land information etc	Yes	<input type="checkbox"/>
ii)	soil survey	Yes	<input type="checkbox"/>
iii)	permits and authorisation requirements for the site	Yes	<input type="checkbox"/>
iv)	copy of F10 notification	Yes	<input type="checkbox"/>
v)	Health risks arising from other works (e.g. demolition work, asbestos removal etc)	Yes	<input type="checkbox"/>
vi)	Safety hazards (e.g. boundaries and access, storage of hazardous materials, existing structures)	yes	<input type="checkbox"/>

**3g. Type of development**

Please indicate below the type of development (please tick and complete):

i)	housing/residential	<input type="checkbox"/>	Number:	<input type="text"/>	
ii)	commercial	<input type="checkbox"/>	number:	<input type="text"/>	
iii)	industrial	<input type="checkbox"/>	number:	<input type="text"/>	
iv)	area of site:	<input type="text"/>	ha	number:	<input type="text"/>

**3h. Planning permission**

i)	date detailed planning permission received	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
ii)	local authority area:	<input type="text"/>						
iii)	reference:	<input type="text"/>						

**3i) Phasing information for installation of water main (please show the extent of each phase on the site plan)**

<b>phase:</b>	<input type="text"/>	<b>phase:</b>	<input type="text"/>
total number of plots:	<input type="text"/>	total number of plots:	<input type="text"/>
plot numbers:	<input type="text"/>	plot numbers:	<input type="text"/>
date works due start:	<input type="text"/>	date works due start:	<input type="text"/>
anticipated date of first occupation:	<input type="text"/>	anticipated date of first occupation:	<input type="text"/>

  

<b>phase:</b>	<input type="text"/>	<b>phase:</b>	<input type="text"/>
total number of plots:	<input type="text"/>	total number of plots:	<input type="text"/>
plot numbers:	<input type="text"/>	plot numbers:	<input type="text"/>
date works due start:	<input type="text"/>	date works due start:	<input type="text"/>
anticipated date of first occupation:	<input type="text"/>	anticipated date of first occupation:	<input type="text"/>

**3j. Site build (please complete the table below):**

phase number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
build rate:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
start date:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
year:	year 1	year 2	year 3	year 4	year 5	year 6	year 7	year 8	year 9	year 0	year 11	year 12

## Section 4 - Self Lay Organisation

Company name:

name/for attention of:

property name/number:

telephone no:

street:

mobile no:

village/town:

fax no:

postcode:

email:

WIRS accreditation status:

full

partial

**Please Note:** If on site works are being carried out by a different company, please complete details below:

company name:

contact name:

contact telephone no:

WIRS accreditation status:

full

partial

## Section 5 - Work to be Carried Out

**5a) Please indicate areas of work that you would like to carry out under the self lay agreement**

Construct water main

Service pipe connections from new main (Hartlepool Water to fit meters)

Service pipe connections from existing main (Hartlepool Water to fit meters) (please refer to Guidance note 5a)

Design of water main (please refer to Guidance note 5a)

Other work (please specify):

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## Section 6 - Water Regulations

**UNDER REGULATION 5 OF THE WATER SUPPLY (WATER FITTINGS) REGULATIONS** drawings showing the intended pipework layout and a schedule of the proposed water fittings to be used must be attached to complete this application.

### 6a. Please indicate if any of the following are being installed

- |   |                          |  |                          |
|---|--------------------------|--|--------------------------|
| i) Internal booster pump for high rise building | <input type="checkbox"/> | v) reduced pressure zone valve (RPZ)<br>Type BA backflow device  | <input type="checkbox"/> |
| ii) Grey water system                           | <input type="checkbox"/> | <b>Please note:</b> RPZ valves/Type BA backflow devices require mandatory recording and monitoring by Hartlepool Water. They also require commissioning and testing by an accredited tester. |                          |
| iii) Rainwater harvesting system                | <input type="checkbox"/> |  |                          |
| iv) Solar heating systems                       | <input type="checkbox"/> |  |                          |
|   |                          | vi) Fire fighting systems, fire sprinklers etc   | <input type="checkbox"/> |

## Section 7 - Drainage

- i) will this property/development have a new connection to a Northumbrian Water Sewer?    yes     no
- (if **yes**, you must apply to Northumbrian Water, New Development Team, Leat House, Pattison Road, Washington, NE38 8LB)
- ii) if **yes**, to the above, will drainage be:
- |                        |                          |                 |                          |                    |                          |
|------------------------|--------------------------|-----------------|--------------------------|--------------------|--------------------------|
| foul and surface water | <input type="checkbox"/> | foul water only | <input type="checkbox"/> | surface water only | <input type="checkbox"/> |
|------------------------|--------------------------|-----------------|--------------------------|--------------------|--------------------------|
- iii) are soakaways to be used for surface water?    yes     no

## Section 8 - Declaration

- i) I wish to apply for a new water supply as described to the premises referred to in section 3a of this form, under Section 41, 45 or 55 of the Water Industry Act 1991 and I acknowledge my responsibility with regard to compliance with the Water Supply (Water Fittings) Regulations 1999 including Regulation 5 and in accordance with appropriate Hartlepool Water terms and conditions.
- ii) I acknowledge my responsibilities and duties as set out in the Client's duties of the CDM Regulations 2007 and accept that these apply to me. I have provided all the information requested in section 3f of this application. I can confirm that the utility asset information enclosed is the most up-to-date information available at the time of submitting this application
- iii) I acknowledge that in making this application I will be liable for any charges payable in respect of the new main and service connection(s) to which this application relates, including infrastructure charges.

print name

signature:

Company:

position in company:

date:

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I confirm the following are included with this application:

- letter/fax/email showing Developer authorisation as per section 1
- letter/fax/email showing owner/occupier permission as per section 2      yes  no
- soil report and contamination form      yes  no
- VAT evidence for **relevant residential/charitable** or **listed building**      yes  no

I confirm the following mandatory requirements are included with the application **(FAILURE TO INCLUDE ANY OF THESE WILL RESULT IN A DELAY IN YOUR APPLICATION BEING PROCESSED)**:

- site plan (Scale 1:500)      yes
- location plan (scale 1:2500)      yes
- water regulations drawing showing all intended pipework layouts and a schedule of the proposed water fittings to be used      yes

Please return all documentation to:

**Hartlepool Water, Developer Services, 3 Lancaster Road, Hartlepool TS24 8LW**

Please do not forward any payment with this application as you will be invoiced separately.

Should you have any questions regarding this form, please call: **01429 858050**  
or email: **enquiries@hartlepoolwater.co.uk**